

St. Andrew the Apostle Parish School Family Contract



K – 8 TUITION RATES

Family Size	Yearly	Semi-Annual	12 Months	10 Months
1 child	\$3,253	\$1,627	\$271	\$325
2 children	\$4,585	\$2,293	\$382	\$459
3 children	\$5,326	\$2,663	\$444	\$533

PRE-SCHOOL PROGRAM

4-year	\$1,964	\$982	\$164	\$196
3-year M-W-F	\$1,350	\$675	\$113	\$135

NON-REFUNDABLE FEE SCHEDULE

FEES	PRESCHOOL	GRADE K	GRADES 1-7	GRADE 8
Registration/Family	\$200	\$200	\$200	\$200
Instructional/Student	\$50	\$250	\$250	\$250
Graduation	N/A	\$15	N/A	\$65

TUITION PAYMENT PLANS

Families who miss the deadlines for options A & B as outlined below, will be transferred to option D (10 months) and billed accordingly

- _____ Option A: FULL PAYMENT due by August 2, 2010 (10% discount)
- _____ Option B: TWO INSTALLMENTS due August 2, 2010 and February 2, 2011 (5% discount)
- _____ Option C: 12 MONTH PLAN payments due from June 2010 to May 2011
- _____ Option D: 10 MONTH PLAN payments due from August 2010 to May 2011

FUNDRAISING SUPPORT

By enrolling at St. Andrew, you agree to carry a commitment of:

- ♥ Selling or purchasing one Case of Candy per student (4 year PS & up)
- ♥ Selling or purchasing \$100 worth of Raffle Tickets per student (4 yr. PS & up)
- ♥ A Fundraising Fee: \$250 per family (4 yr. PS & up, no Fundraising fee for 3 yr. Preschool)
- ♥ 3 yr. Preschool families do not have to sell candy or raffle tickets
- ♥ Optional: Participation in MANNA (50% of all credits applied to tuition)

SERVICE TO THE COMMUNITY

PARISHIONER/ACTIVE: 20 hours - 15 for single parent

NONPARISHIONER/INACTIVE: 30 hours - 20 for single parent

- Families are required to perform half of their service hours by December 16, 2010.
- Service hours & books must be completed by June 30, 2011.
- Service hour list and activities must have Pastor and Principal permission.
- If we do not meet obligation of our service hours, we will pay \$50/hour.

Active Family: Is registered in the parish and commits themselves to weekly attendance at Weekend Liturgy.

To identify attendance, the parish monitors use of envelopes regardless of the amount included in the envelope.

Inactive Family: Is a family that is either not a registered member of the Parish, is not a Catholic, or is not actively participating in weekend liturgy.

CONTRACTUAL OBLIGATIONS & DEADLINES

We understand that the tuition policy of St. Andrew Catholic School requires the following:

- Tuition is to be paid by the date of the payment plan schedule (first of the month) and must remain current.
- Delinquency occurs on the 10th day of each month, at which time a \$25 late charge will be made on the accumulated late payment.
- Tuition and other charges not met will be referred to the Financial Review Board.
- If an extreme series of missed payments occurs (any amount past due 90-days) a meeting with the Principal will incur.
- At the end of a quarter, the Principal and/or the Pastor will consider not accepting for the next quarter children whose families have made:
 - a) no payment on delinquent accounts; b) no effort to discuss the problem with the Principal or Financial Review Board.
- A \$35.00 NSF fee will be charged for each and every check received back from your bank to St. Andrew Parish.
- Families with delinquent accounts (any past due amount 90-days) will not be allowed to re-register for the following year
- Families will be held responsible for payment of a reasonable attorney's fee and legal cost necessary for collection of any amount not paid when due.
- We accept Visa and MasterCard for tuition payments. Payment can be made at the Parish Office Monday - Friday between 8:30 AM - 4:30 PM.
- A form is available if you prefer to make your monthly tuition payments through Automatic Withdrawal from your Checking or Savings Account. (A 3% discount will be given for enrolling in the automatic payment option by August 1, 2010).
- All fees are due by August 1, 2010, and are non-refundable.
- I/We agree to meet with the Financial Review Board if our payments become more than one month past due. The Review Board will assess each situation on a case-by-case basis, and with the family, determine a resolution.

GENERAL PROVISIONS

- ✓ Unless legal documents in relation to custody are provided to the school, information will be given to both parents.
- ✓ We certify, by signing below, that all information supplied is true and correct to the best of our knowledge. By signing below, we also agree that we will abide by the School Handbook and the terms set forth in the family contract.
- ✓ Student Request for the Loan of a Textbook: With the signature below, I hereby request the loan of a secular textbook in accordance with the 1975 Public Act #79-961 (Will County, St. Andrew School, Romeoville, IL 60446)

Parent/Guardian signature

Date

Parent/Guardian signature

Date

Effective 01/31/2010